

City of Bothell

August 28, 2003

Thomas J. and Susan M. Berry
23305 39th Avenue SE
Bothell, WA 98021

RE: CPA2003-F-3, Comprehensive Plan Amendment Request for Property located at 23305 39th Avenue SE in the Fitzgerald/35th Avenue SE Subarea

Dear Mr. and Mrs. Berry:

Thank you for your letter dated August 11, 2003 confirming that you would like to pursue your previous request for a Comprehensive Plan amendment and for the copies of your previous submittal which we already have in your file. We will continue to process your request for a Comprehensive Plan amendment. However, after further staff review of your file and discussion with other Community Development staff, we still need information to prepare your file for consideration by the Planning Commission.

For your information and review, I have attached a copy of Bothell Municipal Code (BMC) Section 11.18.030 to this letter. Specifically, please provide the following information:

1. Parcel number for your property as assigned by the Snohomish County Assessor (this is separate from the legal description you have already provided and is used for cross reference purposes); and
2. While your request describes how the amendment is consistent with two Land Use policies and one Housing policy within the City's Comprehensive Plan, it must also include a description of how it complies with applicable Fitzgerald/35th Avenue SE Subarea Plan policies or actions and Snohomish county-wide planning policies. Both the *Imagine Bothell...Comprehensive Plan* and the Snohomish county-wide planning policies are available for you to view at most local libraries and at the City's Community Development office. Please remember that a brief simple statement for each applicable goal, policy, or action is all that is necessary. Complex population, transportation, and economic equations are not necessary.

In order to prepare your request for consideration by the Planning Commission, please submit this required information to the City at your earliest convenience. If you have questions, need additional information, or would like to set up a meeting to discuss your submittal, please feel free to contact me at 425/486-8152 or by e-mail at Charmin.Calamaris@ci.bothell.wa.us.

Sincerely,



Charmin Calamaris, City Planner
Department of Community Development

information required was faxed
FAX: 425. 486. 2489

Professionalism • Respect • Innovation • Dependability • Employee Accountability

City Administration
18305 101st Avenue NE
Bothell, WA 98011
(425) 486-3256
Fax: 486-2434
www.ci.bothell.wa.us

Community Dev. & Public Works
9654 NE 182nd Street
Bothell, WA 98011
(425) 486-8152
Fax: 486-2489

Fire and E.M.S.
10726 Beardslee Boulevard
Bothell, WA 98011
(425) 486-1678
Fax: 486-4556

Police
18410 101st Avenue NE
Bothell, WA 98011
(425) 486-1254
Fax: 487-0650

Municipal Court
10116 NE 183rd Street
Bothell, WA 98011
(425) 487-5587
Fax: 488-3052